

**TO: REVERA**

**c/o MMMC Architects  
127 Brant Avenue, Brantford, ON N3T 3H5  
Attn: Dwight Lander**

**NAME OF PROPONENT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

### **1.0 PROPOSAL PRICE**

I/We the undersigned, having carefully examined the RFP Documents, having received, carefully examined and incorporated

Addendum No. \_\_\_\_\_ to Addendum No. \_\_\_\_\_ inclusive, having visited and investigated the Place of the Work, and having examined all conditions, circumstances and limitations affecting the Work, offer to enter into a Contract with the Development Manager and/or the Owner to perform the Work required by the RFP Documents for the price of:

\_\_\_\_\_ dollars

● **[NOTE: insert amount in words]**

\$ \_\_\_\_\_ . ● **[NOTE: insert amount in numbers]** The price offered excludes the Harmonized Sales Tax (HST) as appropriate in Ontario. All other eligible taxes are included in the RFP price.

### **2.0 DELAYED START**

Should the Contract execution be delayed beyond **60 days after submission of the RFP pricing**, then the Contract price will be increased (or decreased) as follows. The increase (or decrease) will include all cost increases (or decreases) as a result of delay affecting labour and materials, fees and permits, and overhead and profit:

Delayed Start Date A: For Contract execution later than **60 days after submission of the RFP pricing**, but prior to **91 days after submission**, the Contract price will be increased (or decreased) by \_\_\_\_\_ dollars \$ \_\_\_\_\_, excluding HST.

### **3.0 SCHEDULE**

#### **Contract execution prior to 60 days after submission of the RFP pricing**

The undersigned agrees to attain Substantial Performance within \_\_\_\_\_ **[Note: insert amount in words]** (\_\_\_\_\_) **[Note: Insert amount in numbers]** working days from execution of the Contract. A detailed schedule will be submitted within 5 calendar days of a request as set out in Clause 15.3.

**Contract execution later than 60 days after submission of the RFP pricing, but prior to 91 days after submission**

The undersigned agrees to attain Substantial Performance within \_\_\_\_\_  
[Note: insert amount in words] (\_\_\_\_\_) [Note: Insert amount in numbers] working days from execution of the Contract. A detailed schedule will be submitted within 5 calendar days of a request as set out in Clause 15.3.

Each proponent must identify the construction duration to achieve substantial performance for each of the 2 different start date timelines. Proponents to list the number of working days from execution of Contract they require to achieve Substantial Performance for the 2 different start date timelines above.

**4.0 RFP SECURITY**

Attached to this proposal is a RFP bond issued by \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ ● [NOTE: insert amount in numbers only]. No other form of RFP security is acceptable.

**5.0 AGREEMENT TO BOND**

Attached to this RFP is a separate agreement to bond issued by \_\_\_\_\_  
\_\_\_\_\_ undertaking to provide the bonds required by the RFP Documents.

**DECLARATIONS**

I/We the undersigned declare that:

1. I/We agree to perform the Work, inclusive of mobilization time, in compliance with the Contract Documents and attain Substantial Performance of the Work, as indicated in 3.0 SCHEDULE above, after award of the Contract.
2. No person, firm or corporation other than the undersigned has any interest in this proposal or in the proposed Contract for which this proposal is made.
3. This proposal is irrevocable and is open for acceptance by the Development Manager and/or the Owner for the following time periods; Base Price sixty (60) days after the date of submission, Delayed Start Date A Price ninety (90) days after the date of submission.
4. The proposal price includes all cash allowances identified in the RFP Documents.

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

**END OF DOCUMENT**

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**NAME OF PROPONENT**

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I/We the undersigned propose to employ the following Subcontractors and/or Suppliers to perform an item of the Work called for by the Contract. I/We confirm that all have been investigated to confirm their reliability and competency to carry out such work in accordance with the Contract Documents.

I/We acknowledge that the Instructions to Proponents require that we list only one Subcontractor and/or Supplier for each item of the Work described in this List of Subcontractors. I/We further acknowledge that where we have entered “own forces” to perform an item of the Work, it is our intention to use “own forces” for that purpose.

After RFP submission, no substitution for a Subcontractor, Supplier or “own forces” will be permitted except as provided in the Contract.

ITEM OF WORK	SUBCONTRACTOR / SUPPLIER
Excavation, Backfill & Rough Grading	
Rock Blasting and Removal	
Site Services	
Curbs, Sidewalks & Concrete Paving	
Asphalt Paving	
Unit Precast Retaining Walls	
Topsoil, Planting, Seed & Sod	
Concrete Reinforcement	
Cast-In-Place Concrete	
Precast Hollow Core Slabs & Stairs	
Load Bearing Wood Framing	
Structural Steel & Metal Roof Deck	
Concrete Block & Glass Block Units	
Metal Fabrications	
Aluminum Railings and Balustrades	
Rough Carpentry	
Prefabricated Trusses	
Finish Carpentry	
Architectural Woodwork, Countertops & Vanities	
Solid Surfacing	
Sheet Waterproofing	
Loose Fill, Board & Batt Insulation	
Spray-In-Place Foam Insulation	

Asphalt Shingles	
Vinyl Siding	
Modified Bituminous Membrane Roofing	
Spray Applied Fire Resistive Materials	
Firestopping and Smoke Seals	
Sealants	
Steel Doors and Frames	
Aluminum Doors and Entrance Frames	
Wood Doors	
Vinyl Windows	
Door Hardware	
Glazing	
Gypsum Board & Acoustic Ceiling Tile Systems	
Linear Metal Soffits	
Ceramic Tile, Carpet, Sheet & Tile Flooring	
Painting & Vinyl Coated Fabric Wallcoverings	
High Performance Polyurethane Coating	
Toilet Partitions	
Wall Protection, Corner and Frame Guards	
Electric Fireplaces	
Folding Panel Partitions	
Washroom Accessories	
Rubbish and Linen Chutes	
Foodservice Equipment	

Resident Bathing Equipment	
Resident Lift Systems	
Commercial Laundry Equipment	
Elevator	
Mechanical	
Sprinkler	
Electrical	

NOTE: All Subcontractors and Suppliers that do not have an arms-length relationship with the Proponent or are related or affiliated with the Proponent, to be identified with an Asterisk ‘\*’.

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

**END OF DOCUMENT**

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**NAME OF PROPONENT**

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I/We the undersigned offer the Itemized Prices described below.

ITEMIZED PRICES

- 1. Food Service Equipment –Submit completed Itemized Tender Form included in Section 11 40 00.**

**DATE**

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**SIGNATURE**

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**Name and Title**

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**END OF DOCUMENT**

**NAME OF PROPONENT**

I/We the undersigned offer the Alternative Prices described below.

ALTERNATIVE PRICES:

1.	<b>Acrovyn Prefabricated Handrail system, (refer to Section 10 26 00) or INPRO equivalent, in lieu of millwork wood handrail with clear polyurethane finish and painted cast iron brackets.</b>	\$ _____
2.	<b>Provide Mohawk sheet flooring in lieu of RSF Product specified.</b>	\$ _____
3.	<b>Provide Shaw Contract sheet floor, Style: 0002V naturelife wood II, Colour: 07720 Japanese Oak-Green, in lieu of ‘RTF’ floor in the following areas on 1<sup>st</sup> and 2<sup>nd</sup> floors; Bedrooms, Bedroom Vestibules, Corridors including Alcoves and Cart Parking, Care Centre, Sunroom, RHA Entry Passageway and Coat Closet, Dining Rooms, and Small Dining Rooms.</b>	\$ _____
4.	<b>Revise building structure including roof truss and all other wood building elements to be steel construction (other than wood backing allowed in non-combustible construction). The steel profile and gauge to match size and strength of the wood elements that it replaces. Revise all exterior wall, sloped roof wood sheathing and attic catwalk ‘floor’ to be fire retardant plywood. GC scope to include all costs to engage 3<sup>rd</sup> party P. Eng to design this Alternate including but not limited to sizing, detail, connections, stamp &amp; seal.</b>	\$ _____
5.	<b>Revise building structure (excluding roof truss and sloped roof sheathing) and all other wood building elements to be steel construction (other than wood backing allowed in non-combustible construction). The steel profile and gauge to match size and strength of the wood elements that it replaces. Revise all exterior wall sheathing to be fire retardant plywood. GC scope to include all costs to engage 3<sup>rd</sup> party P. Eng to design this Alternate including but not limited to sizing, detail, connections, stamp &amp; seal.</b>	\$ _____



Completion of a given 'Price' field on Appendix C Alternate Prices is optional on the part of the General Contractor, but once 'Priced', approval is at the discretion of the Owner.

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

**END OF DOCUMENT**

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**NAME OF PROPONENT**

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I/We the undersigned offer the Separate Prices described below.

**SEPARATE PRICES:**

1.	<b>Site Superintendent (full time) – with PM oversight – per week for period after Substantial Performance, if any of the installations of the Development Manager’s and/or the Owner’s equipment should be extended past Substantial Performance.</b>	\$ _____
2.	<b>In lieu of Owner providing the “All Risks” Builders’ Risk and Boiler &amp; Machinery Insurance Coverage as set out in Section 00 73 00, SGC 50.1, Article 11.1.2.1.1, identify the cost if the Owner elects to have the General Contractor provide “All Risks” Builders’ Risk and Boiler &amp; Machinery Insurance Coverage that is dedicated solely to this project and the Owner. This coverage may not depend in any way on the General Contractor’s Umbrella or Excess Coverage.</b>	\$ _____
3.	<b>In lieu of Owner providing the Wrap-Up Liability Policy as set out in Section 00 73 00, SGC 50.1, Article 11.1.2.1.2, identify the cost if the Owner elects to have the General Contractor provide the Wrap-Up Liability Policy that is dedicated solely to this project and the Owner. This coverage may not depend in any way on the General Contractor’s Umbrella or Excess Coverage.</b>	\$ _____

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

**END OF DOCUMENT**

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**NAME OF PROPONENT**

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I/We the undersigned offer the following unit prices for the work or for additional work listed here.

● **[NOTE: below, fill in the items for which unit prices are being solicited, including the unit of measurement.]**

<u>ITEM OF WORK</u>	<u>UNIT</u>	<u>COST/UNIT</u>
Machine Excavation below founding elevation.	Cubic metre in situ.	
Rock Blasting & Removal Off-Site	Cubic metre in situ.	
Rock Hoe-Ram & Removal Off-Site	Cubic metre in situ.	
10 MPa lean mix concrete fill below founding elevation.	Cubic metre placed.	

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

**END OF DOCUMENT**

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**NAME OF PROPONENT**

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I/We the undersigned offer the following breakdown of the proposal price provided in the Base Proposal Form, the total of which equals the proposal price provided in the Base Proposal Form. Proponents shall submit proposal Breakdown within twenty-four hours of receipt of a request from REVERA.

The RFP Price Breakdown shall be filled out in its entirety. If an item of Work is not applicable it is to be marked “N/A” do not leave any blank spaces

- |    |                                |          |
|----|--------------------------------|----------|
| 1  | General Requirements           | \$ _____ |
| 2  | PM, Site Supervision & Safety  | \$ _____ |
| 3  | Bonds & Insurance              | \$ _____ |
| 4  | Site – Division 2              | \$ _____ |
| 5  | Concrete – Division 3          | \$ _____ |
| 6  | Masonry – Division 4           | \$ _____ |
| 7  | Metals – Division 5            | \$ _____ |
| 8  | Rough Carpentry & Roof Truss   | \$ _____ |
| 9  | Finish Carpentry – Division 6  | \$ _____ |
| 10 | Thermal & Moisture Protection  | \$ _____ |
| 11 | Shingle & Flat Roofing         | \$ _____ |
| 12 | Doors & Windows – Division 8   | \$ _____ |
| 13 | Door Hardware & Access Control | \$ _____ |
| 14 | Drywall & Acoustical Ceiling   | \$ _____ |

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15	Flooring	\$ _____
16	Painting	\$ _____
17	Specialties - Division 10	\$ _____
18	Equipment - Division 11	\$ _____
19	Foodservice	\$ _____
20	Elevator	\$ _____
21	Mechanical	\$ _____
22	Sprinkler	\$ _____
23	Electrical	\$ _____
24	Other	\$ _____
	Total	\$ _____

	Contractor	5% maximum on self-performed Work and on direct sub-contractor and/or direct supplier
A	Change Order Mark-Ups	_____
	Sub-Contractor	5% maximum on each sub-sub-contractor tier
B	Change Order Mark-Ups	_____

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

**END OF DOCUMENT**

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**NAME OF PROPONENT**

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I/We the undersigned offer the Proponent Proposed Alternates described below.

Description of Proposed Alternate	Amount to be Deducted from Base Proposal
	\$
	\$
	\$
	\$
	\$
	\$

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

**END OF DOCUMENT**

**NAME OF PROPONENT**

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I/We the undersigned offer the following key personnel for the delivery of the Project. I/We agree that the key personnel named below are subject to the approval of REVERA and the Consultant. I/We agree that once approved the key personnel shall not be changed without the prior written approval of REVERA and/or the Owner and the Consultant. Resumes and references (3 for each resource for projects similar in size and nature) are attached.

<b>Key Personnel</b>			
<b>Role</b>	<b>Name</b>	<b>Years of Experience while employed by Proponent</b>	<b>Years of Experience (Total)</b>
Project Manager			
Superintendent			
Assistant - Superintendent			
Project Coordinator			

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

**END OF DOCUMENT**

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**NAME OF PROPONENT**

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**PURPOSE**

This Responsible Sub-Contractor Policy (the “**Policy**”) is designed to guide the selection of independent contractors (Contractors or Sub-Contractors, collectively, the “**Contractors**”) who provide construction, repairs, maintenance and infrastructure operating services (each, a “**Service**”). The Policy seeks to ensure that the selection process for Contractors will include among other things, an analysis of their ability to provide reliable and high quality Services, their compliance with applicable statutes and payment of fair compensation and benefits to employees, as well as their relevant experience, reputation, dependability, and ability to provide cost-efficient services.

**INITIAL REQUIREMENTS OF THE RESPONSIBLE SUB-CONTRACTOR POLICY**

The Policy provides that the following requirements shall be met:

Best Practices: Contractors for Services shall be selected through a process that includes consideration of competitive risk- adjusted returns and factors such as, but not limited to, demonstrated skill, experience, dependability, fees, safety record, and adherence to the Policy.

Local, Provincial and National Laws: All managers and Contractors shall observe all local, provincial and national laws including, but not limited to, those pertaining to insurance, withholding taxes, minimum wage, labor relations, health, and occupational safety.

**SELECTION OF RESPONSIBLE SUB-CONTRACTOR**

If Initial Requirements above are satisfied, it is preferred that a Responsible Sub-Contractor (defined below) be hired.

**DEFINITION OF A RESPONSIBLE SUB-CONTRACTOR**

A “**Responsible Sub-Contractor**”, as used in this Policy, is a Contractor who provides high quality Services on a comparable and relevant basis in the applicable local market consistent with the desired contracting criteria, and pays workers a fair wage and fair benefits. “**Fair benefits**” are defined as including, but not limited to: employer-paid family health care coverage, pension benefits, and training and/or apprenticeship programs. What constitutes a “fair wage” and a “fair benefit” will depend on the wages and benefits paid on comparable projects, based upon local market factors that include the nature of the project (e.g., municipal or commercial; public or private), comparable job or trade classifications and the scope and complexity of Services provided. In determining “fair wages” and “fair benefits” concerning a specific contract in a specific market, items that may be considered include local wage practices, Provincial laws, prevailing wages, labor market conditions and other items.



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## **TRANSITION, ENFORCEMENT, MONITORING, AND ADMINISTRATION**

Responsibilities: The responsibilities of the managers and Contractors are defined as follows:

Managers: Managers will have responsibility for the following:

- communicate the Policy to Contractors seeking to secure applicable Service contracts;
- communicate the Policy to any interested party;
- ensure there is a selection process that includes potentially eligible Responsible Sub-Contractors, where applicable and commercially reasonable;
- require Contractors seeking to secure applicable Service contracts to provide a responsible contractor self-certification form to the manager who reserves the right to disclose the contents of the self-certification form at its discretion;
- maintain documentation for Contractors that have secured applicable Service contracts;
- consider any trade union/service union input received, where applicable and commercially reasonable, in the development of Responsible Sub-Contractor lists;
- maintain a list of any interested Responsible Sub-Contractors (names, addresses and telephone numbers) to which the Responsible Sub-Contractor Policy may be applicable.

Contractors: Contractors will have the responsibility for the following:

- submit to the manager a Responsible Sub-Contractor self-certification on a form approved by Revera; and
- provide Responsible Sub-Contractor documentation to the manager.

Fair Wages and Fair Benefits: The Policy avoids a narrow definition of “fair wage” and “fair benefits” that might not be practical in all markets. The Policy looks to local practices concerning type of trade and type of project. The Policy recognizes that practices and labor market conditions vary across the country and that flexibility in implementation is important.

In determining “fair wages” and “fair benefits” concerning a specific contract in a specific market, items that may be considered include local wage practices, provincial laws, prevailing wages, labor market conditions and other items.

Selection Process: Given the time and expense required to solicit and evaluate potential Contractors, it is not essential that managers solicit all potential Contractors.

The manager must ensure, to the extent commercially reasonable, that there is a selection process that allows the participation of potentially eligible Responsible Sub-Contractors. Competitive bidding does not necessarily assure inclusion of Responsible Sub-Contractors. Care must be taken that if applicable Service contracts covered by this policy are competitively bid, then bidders include potentially eligible Responsible Sub-Contractors. However, for the avoidance of any doubt, managers will retain full commercial discretion to conduct the bidding process in a manner that is consistent with their overriding fiduciary responsibilities to enhance investment value for investors, co-investors and joint venture partners and to seek to minimize or control costs while ensuring the provision of relevant and high quality services.

Neutrality: Contractors shall observe their legal obligations to recognize a union as the collective bargaining representative of its employees upon showing (on cards) that a majority of the Contractor’s employees favor unionization.

Resolution of any interjurisdictional trade disputes shall be the responsibility of the trades and the various provincial and national building trades councils. This Policy does not call for any involvement by the manager in interjurisdictional trade disputes.

**DATE** \_\_\_\_\_  
**SIGNATURE** \_\_\_\_\_  
**Name and Title** \_\_\_\_\_

**END OF DOCUMENT**